

# CIVIL & SOCIAL INSURANCE REGISTRATION

*When you move to Sweden, you (and accompanying family, if any) might need to register with the Swedish Tax Agency and the Swedish Social Insurance Authorities. The type of registration depends on personal circumstances and how long you are planning to stay.*

For a stay shorter than six (6) months, you are not required to register with the Swedish Tax Agency or the Social Insurance Authorities. As you are not subject to Swedish income taxation, you are not eligible for social insurance benefits.

For a stay between six (6) and 12 months, you are required to register with the Swedish Tax Agency to receive a tax coordination number. The number entitles you to limited Swedish social insurance benefits, such as medical and dental care.

For an assignment of 12 months or longer, you (and accompanying family, if any) are required to apply for Swedish personal identity numbers. After obtaining your numbers, you may apply for a registration with the Social Insurance Authorities. An approved registration can entitle you to a wide range of social benefits. If you are a non-EU resident, you (and accompanying family, if any) need Swedish work and residence permits to apply for Swedish personal identity numbers. The permit must be valid for at least 12 months at the time of application.

## YOUR CIVIL & SOCIAL INSURANCE REGISTRATION SERVICE

- Needs analysis
- Accompanied visit to the Swedish Tax Agency
- Assistance with explaining, filling out and filing required documents at the Swedish Tax Agency.
- Assistance with explaining, filling out and filing documents with the Swedish Social Insurance Authorities.

## KEEP IN MIND

You need to bring the below documentation to the Swedish Tax Agency to complete your registration:

- Biometric Passport
- Residence Permit Card (UT) for non-EU members
- Original Employment Contract/Proof of Employment
- Complete information on your accommodation

If applicable (Original):

- Birth Certificates (for children, if any)
- Marriage Certificate
- Divorce Papers
- Proof of deregistration from the Social Insurance Authorities in your home country.

After receiving your Swedish personal identity number and proof of home country deregistration, please scan and email copies to Human Entrance.

Other documents may be required based on your circumstances.

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